

Starting in April 2018, Rockford Area Branch members can renew their annual membership online via the national website. The process is easy to follow, but you can view and/or follow step-by-step instructions below.

- 1. Open the <u>AAUW national website</u> in your browser. <u>https://www.aauw.org/</u>
- 2. Select the **LOGIN** option as shown below.



- 3. A. EXISTING USERS need their Member ID (from national AAUW magazine label) and site password.
  - B. FIRST TIME USERS should choose CREATE ACCOUNT and return to this page when complete.
  - C. If you are on a private computer, you may also wish to tick "**Remember Me**" as you log in.



4. The top menu bar should update to show your name. Select MEMBERSHIP.



5. Select the JOIN/RENEW button under "Branch Members."



6. Select LOG INTO THE MSD NOW under "Renew your branch membership."

AAUW branches are groups of local AAUW me greater good of women and girls. This network Alaska, Hawaii, Guam, and Puerto Rico, are th	mbers working together in their communities for the of nearly 1,000 branches across the US, including e heart of the organization.
What do branch members do	?
In addition to national opportunities offered to all AAUW mem local and state leadership roles, sponsoring community action level of activism and engagement, then branch membership i	bers, branch members enjoy networking at the local level, serving i n projects, and lobbying on AAUW priority issues. If you enjoy this s the right choice for you!
Join and Renew Onlin	Renew your branch membership
Use our branch locator to find a branch near you. If the branch participates in our membership payment program, you'll be able to join online right awayl Otherwise, please visit the branch website for instructions on how to join.	If you are a continuing branch member from last year, you can log in and renew your membership in the Member Services Database (MSD) or contact us.
Find your branch now 🔿	

	Access Member Services Database This is the AAUW Member Services Database (MSD). Before you begin using the MSD, please minutes to read the Master User Guide located inside the MSD at the top of the page.	: take a few
© AAUW 1310 L St. NW,	Suite 1000, Washington, DC 20005 202/785-7700 800/326-AAUW <u>connect@aauw.org</u>	Privacy Policy

- 8. A. Check that your personal information is up-to-date.
  - B. Make any necessary changes.
  - C. Select **RENEW MY MEMBERSHIP**.

Logout	Logged in as	Member ID:	Membership: IL4059-F	Rockford Area Bran	ch
	en			Help via E-Mail	Help by Phone (800) 326-2289   Master User Guide
	My Profile / My Membe	rship Card Your Cont	act Information:	R	4.
	Individual Contributions	;			∑ €3
	State/Branch Logo	► To make a	ny changes to the informatio	on below, <u>click here</u>	
	State & Branch officer	(Your last chan	ge request was processed on 1	1/1/2017 2:23:50 PM)	
	Membership Payment P	rogram (MPP) Name///cmb	er ID ress	Phone	Home
	Renew My Membership			E mail	Busine
	Branch Member Roster			E-mail	Busine
		To change the	name, contact <u>connect@aa</u>	uw.org	
		Your Mem	bership Information:		A
		► Print Your	Membership Card, click here	e	-
		►► <u>Primary M</u> e	ember: IL4059-Rockford Are	ea Branch Expira	tion Date: 6/30/2018
		Your Mem	bership Dues and Cor	ntributions Hist	tory:
		: (Only display r	ecords over past 24 months)		

9. A. Dues are calculated automatically: National: \$59, State: \$10, and Branch: \$17

You can make an optional contribution to a designated fund of your choice. The form will reflect the total amount to be charged.

- B. Enter your credit card number and billing information in the Payment Information section.
- C. Select the **NEXT** button to proceed.

My Profile / My Membership Card ndividual Contributions State/Branch Logo	Help via E-Mail   Help by Phone (800) 326-2289   Master User Guide AUW Individual Membership Dues Process		
My Profile / My Membership Card ndividual Contributions State/Branch Logo	AAUW Individual Membership Dues Process		
ndividual Contributions			
State/Branch Logo	Print this Membership Renewal Invoice and mail it with your total dues payment.		
take 6 Descel officer listing	It into the <u>interview and restrict introde</u> and mark it with your occurded payment. It is an information about the tax deductible status of AALIW national membership dues.		
state a branch officer tisting			
Membership Payment Program (MP	Your Current Membership Status		
Renew My Membership			
Branch Member Roster	Branch : IL4059-Rockford Area Branch		
	wembership Category: MOB-branch Member		
	New Expiration Date : National: 6/30/2016 State/Branch: 6/30/2016		
(	Centeral contributions to AAUW's mission: (optional) 25 Select a designated Fund for your contribution : AAUW Funds Tetal amount : S111		
	Payment Information Credit Card Billing Address		
	Card Holder's Name: Address1:		
E	Card Type: 🔘 🗪 🐵 🚾 🖉 📄 🔜 Address2:		
	Credit Card Number: City:		
	Security Code: (2) State: Tip:		
	Expiration Datas Country United States		

10. Review the information to confirm it is correct, then click **SUBMIT**.

	since 1881 Netp Via E-Mail   Help by Phone (800) 326-2289   Master User Guide
My Profile / My Membership Card	
Individual Contributions	Review Your Entry
State/Branch Logo	
State & Branch officer listing	Payment information
Membership Payment Program (MPP)	Renew Member Type: MOB-Branch Member
Renew My Membership	New Membership Expiration Date: 0/30/2019 Membership Dues: \$ 59, State Dues: \$ 10, Branch Dues: \$ 17, Contribution: \$ 25
Branch Member Roster	Fund designated for your contribution: AAUW Funds
	Total Amount (will be Charged): \$ 111
	Payment information         Name as it appears on card         Card type         Credit card number         Security code (?)         Expiration date         Credit card billing address         Address         City         State         ZIP         Country
	Cancel Submit Please click "Submit" only once to avoid multiple charges.
	(The credit card charge process may take a little bit of time to complete the transaction. The credit card charge result/status screen will appear next for your review - Thank you for your patience.) This is a secure transaction. Our secure server software (SSL) is the industry standard and among the best software available today for secure commerce transactions.

11. A **Confirmation/Receipt** page will display; you may want to print a copy for your records. Select the **BACK TO MPP MAIN PAGE** link to proceed.

empowering women :	Help via E-Mail   Help by Phone (800) 326-2289   Master User Gui
Ny Profile / My Membership Card	Confirmation/Receipt
ndividual Contributions	
itate/Branch Logo	Member Name:
itate & Branch officer listing	Renew Member Type: MOB-Branch Member
Aembership Payment Program (MPP)	Transfer Dues: \$59 State Dues: \$10 Branch Dues: \$17
Renew My Membership	Contribution: \$25
Franch Member Roster	Payment information —
	Name as it appears on card
	Card type
	Credit card number
	Submitted on:
	Credit card billing address
	Address
	Address2
	City
	State
	ZIP
	*Do not click the back button in Browser, click the link below to go back to the MPP main page.

12. Your updated Membership Status information will display.

	since 1881	Help via E-Mail   Help by Phone (800) 326-2289   Master User Guide
My Profile / My Membership Card		4
Individual Contributions	AAUW Individual M	embership Dues Process 🥠
State/Branch Logo	Your AAUW membership w	as renewed for fiscal year 2019.
State & Branch officer listing	►Learn about the <u>tax-dea</u>	ductible status of AAUW national membership dues.
Membership Payment Program (MPP) Renew My Membership	Your Current Me	mbership Status
Branch Member Roster	Pranch :	II 4050 Deal-faud Area Durant
	Branch : Membership Category :	IL4037-Rockford Area Branch
	Expiration Date :	National: 6/30/2019 State/Branch: 6/30/2019
	Date Renewed :	4/27/2018 1:03:15 PM

13. You will receive a confirmation/receipt via email at the email address on file. Notification of your

renewal payment is also sent to our Branch Treasurer.

M Gmail	tals for the designation
Confirmation of your Renewing AAUW Membership	
EONSupport@aauw.org <eonsupport@aauw.org> To: Cc:</eonsupport@aauw.org>	Fri, Apr 27, 2018 at 12:03 PM
Below is a confirmation of your AAUW membership renewal information. A copy of this email also sent to your branch finance officer for their record.	
Membership Information:	
AAUW Member ID:	
Name: Branch: IL4059-Rocktord Area Branch	
Renewed Member Type: MOB-Branch Member	
Membership Dues: National Dues: \$59 State Dues: \$10 Branch Dues: \$17	
Contribution: \$25	
Total: \$111	
Date Renewed: 4/27/2018 1:03:15 PM	
New Expiration Date: National: 6/30/2019 State: 6/30/2019 Branch: 6/30/2019	
Questions or Comments? Contact Connect at connect@aauw.c	org or 800/326-2289.

That's it. By taking just a few steps online, you save yourself the bother of writing a check, addressing an envelope, finding a stamp, and remembering to put your renewal in the mail – and you make the process a little easier for our branch, too.